

MAHARASHTRA STATE COUNCIL OF EXAMINATION, PUNE
OBJECTIVE QUESTION
GCC - TBC 30-WPM 19 Jul 2023 ENG 30-WPM BATCH-701
PROVISIONAL ANSWER KEY

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Answer
1	Flash drive means	Pen Drive	Cd/Dvd	Harddisk	None of these	A
2	DPI means _____	Data per information	Date per information	Dot Per Inch	Data Per Inch	C
3	How viruses spread? Using	CD	Floppy	Pen Drive	All of these	D
4	Input and Output device perform same task.	TRUE	FALSE			B
5	_____ is extension of Notepad file.	.docx	.xlsx	.pptx	.txt	D
6	After Clicking on Header and Footer we can't edit it.	TRUE	FALSE			B
7	_____ Means distance between 'Text Matter' and 'Page Margins'.	Margin	Indent	Gap	Gutter	B
8	Footnotes appear in a document	End of document	Bottom of a Page	End of Heading	None of these	B
9	We can not insert page number at header	TRUE	FALSE			B
10	Drop Caps means _____	Small Caps	Title case	All Caps	None of these	D
11	In Excel Ctrl + U Command is used for	Bold	Italic	Underline	Paste	C
12	With _____ Function , We get the average of values in Range.	Sum	Min	Average	Max	C
13	Scatter is one of the type of chart in Excel.	TRUE	FALSE			A
14	By Pressing Ctrl + S , _____ action is done.	Open file	new file	Save file	Exit file	C
15	Unfreeze Panes used to _____ the effect of Freeze.	Add	Change	Increase	Remove	D
16	Language option is under _____ Tab in PowerPoint.	Slideshow	Review	View	Insert	B
17	Themes command is available in _____ tab in PowerPoint	Design	Insert	Transition	View	A
18	Slide show can be prepared from _____ application	Power Point	File	Slide Show	Window	A
19	We cannot end a slide show in middle.	TRUE	FALSE			B

MAHARASHTRA STATE COUNCIL OF EXAMINATION,PUNE
OBJECTIVE QUESTION
GCC - TBC 30-WPM 19 Jul 2023 ENG 30-WPM BATCH-701
PROVISIONAL ANSWER KEY

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Answer
20	Which of the following tab has the background option?	Home	Insert	Design	Slide Show	C
21	Gmail Accepts password which contains at least ____ Characters	12	10	9	8	D
22	Server allows the _____ to share its resources	Client	Modem	Server	None of these	A
23	RAM is a _____ Memory.	Volatile	Permanent	Virtual	additional	A
24	_____ is a characteristic of a computer.	Tiredness	Less storage	Inaccurate	Automation	D
25	With the help of _____ We connect computer and telephone	Google	Modem	Browsers	Gmail Account	B